

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 197**  
**NOVEMBER 2, 2011 – WORK SESSIONS**

## **Public Works Summary Minutes**

Work Session was held between the County Commissioners and Public Works on Wednesday, November 2, 2011, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:**     **Angie Homola, Chair**                                **Staff: Pam Dill**  
**Helen Price Johnson, Member**  
**Kelly Emerson, Member (via teleconference from Camano)**

**Staff Present:** Bill Oakes, Director  
**Others Present:** Elaine Marlow, Budget Director, Ed Stay, Kat Morgan, Nature Conservancy, Peter Scholes, Nature Conservancy

Record Part 1 @01:00

## Roads

**Subject/Description: Franchise No. 104R; Wave Division**

**Attachment:** draft franchise

**Action Requested:** Approval of franchise limiting franchise fee to 5 percent of the cable operator's gross revenues from the operation of the cable system to provide cable services, as defined by the Federal Cable Act and amending the language to expire in 10 years, rather than 15 years, with the option of extending the franchise an additional ten (10) years.

**Follow Up:** Okay with Board to move forward with franchise.

## Parks

**Subject/Description:** Barnum Point Grant Agreement

**Attachment:** ALEA Project Agreement

**Action Requested:** Approval of Aquatic Lands Enhancement Acct (ALEA) Project Agreement; Project Title: Barnum Point Acquisition – Phase 1 – State of Washington Recreation & Conservation Office; \$2,223,000.00 (State \$1,000,000/County \$1,223,000)

**Follow Up:** A majority of the Board approved moving forward to move forward to a Monday meeting.

## **Planning & Community Development Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, November 2, 2011 at 10:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:**     **Angie Homola, Chair**                                **Staff: Pam Dill**  
    **Helen Price Johnson, Member**  
    **Kelly Emerson, Member (via teleconference on Camano)**

**Staff Present:** Bob Pederson, Director, Paula Bradshaw, Troy Davis  
**Others Present:** Elaine Marlow, Budget Director, Geoff Tapert, P.E.

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**Record Part 1@56:30**

**Subject/Description: DRA 053/11**

**Attachment:** Transmittal and Report Memorandum - Development Regulation Amendment (DRA) 053/11

**Action Requested:** Move forward with amendment to ICC Chapter 17.03 to change the definition of Impervious Surface to be consistent with the definition of Impervious Surface in ICC Chapter 11.03.

**Follow up:** Okay with Board to move forward to schedule for adoption.

**Subject/Description: DRA 019/11**

**Attachment:** Transmittal and Report Memorandum – Development Regulation Amendment (DRA) 019/11

**Action Requested:** Move forward with amendment of ICC Chapters 16.19 and 17.03, to simplify permit review timeframes and align them with state law.

Geoff Tapert expressed his concerns with the proposed permit review timeframes with regard to smaller jobs and repair or replacement of existing bulkheads.

**Follow up:** Okay with Commissioner Homola and Commissioner Price Johnson to move forward to schedule for adoption.

**Subject/Description: First draft of the 2012 Work Program**

**Attachment:** Current Planning Work Program-2012/Planning Work Program-2012

**Action Requested:** Bob briefed the Board on the 2012 Work Program.

**Follow up:** Continue discussion at future work sessions.

**Human Resources  
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, November 2, 2011 at 11:00 and 11:55 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Angie Homola, Chair

Helen Price Johnson, Member

Kelly Emerson, Member (via teleconference from Camano)

**Staff:** Pam Dill

**Staff Present:** Melanie Bacon, Human Resource Director

**Others Present:** Elaine Marlow, Budget Director, Bob Thomas, Keith Higman

**Record Part 1@02:02:55**

**Subject/Description: PAA's**

**Attachment:** yes

**Action Requested:**

**Human Services**

- Licensed Mental Health Professional, .8 FTE – funded by Federal Block Grant through NSMHA – Okay with Board.

**Planning**

- Critical Areas Planner – replacement position - *Commissioner Price Johnson moved to approve PAA 096/11. The motion was seconded by Commissioner Homola and carried unanimously.*

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**Subject/Description:** Remote Access Policy/Password Policy

**Attachment:** Draft Policies

**Action Requested:** Bob Thomas briefed the Board on the remote access and password policies brought forward by the Technology Committee.

**Follow up:** Okay with Board to move forward with policies.

Record Part 2@00:05

**Subject/Description:** Leave Accrual Policy Revision (cont from 10/19/11)

**Attachment:** yes

**Discussion:** The Board continued their review of the Vacation Leave Policy revisions.

*Commissioner Price Johnson moved to adopt Section D. b) of Policy 2.01.030 with two exceptions; 1) This year only, the requirement for employees to have taken at least 80 hours of Annual Leave during the current calendar year will be waived, and 2) The 2011 vacation deadline for submitting the Annual Leave Payout form will be extended to November 18, 2011. The motion was seconded by Commissioner Homola and carried unanimously.*

**Follow up:** Continue discussion of the remainder of the Vacation Leave Policy to the next work session on 11/9/11.

**Health Department  
Summary Minutes**

Work Session was held between the County Commissioners and the Health Department on Wednesday, November 2, 2011, at 1:00 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Angie Homola, Chair                      **Staff:** Pam Dill  
Helen Price Johnson, Member  
Kelly Emerson, Member (via teleconference on Camano)

**Staff Present:** Keith Higman, Director, Kerry Graves, Dr. Roger Case, Suzanne Turner, Jill Wood, Carrie McLachlan

**Others Present:** Elaine Marlow, Budget Director, Rufus Rose, Jeff Lauderdale

Record Part 3@00:05

**Administration**

**Subject/Description:** Consolidated Contract-Amendment No. 33

**Attachment:** yes

**Action Requested:** Approval of 2007-2011 Consolidated Contract/Department of Health; Contract #C14949; Contract Period: 1/1/07-12/31/11; Amendment Amount: \$37,707.00.

**Follow up:** Okay with Board to move forward following legal and risk review.

**Community & Family Health**

**Subject/Description:** Medicaid Administrative Match Contract

**Attachment:** yes

**Action Requested:** Approval of Washington State Health Care Authority – Medicaid Administrative Match; Contract No. 1163-35240

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**Follow up:** Okay with Board to move forward following legal and risk review.

**Add-On**

**Subject/Description:** Lease Agreement

**Attachment:** yes

**Action Requested:** Approval of Bayview Corner Rental Agreement; Addendum “A”; Month to month rental, \$375.00/month.

**Follow up:** Okay with Board.

**Subject/Description:** Budget discussion

**Attachment:** none

**Discussion:** Keith discussed the current deficient in the Women, Infants and Children (WIC) Program. Health Department staff is working on an outreach plan to increase the WIC caseload. The Health Department will move into 2012 without acting on a reduction in force for that program. They will monitor their caseload and adjust expenditures should they be unsuccessful in increasing the caseload.

Keith also noted that Governor Gregoire has proposed in her 2012 supplemental budget to eliminate the Blue Ribbon Commission Act public health funds which will remove the capacity to respond to communicable and chronic diseases in Island County.

**Budget Director  
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, November 2, 2011, at 1:30 p.m., in the Island County Annex Building, Commissioners’ Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Angie Homola, Chair  
Helen Price Johnson, Member  
Kelly Emerson, Member (via videoconference on Camano)

**Staff:** Pam Dill

**Staff Present:** Elaine Marlow, Budget Director

**Others Present:** Rufus Rose, Jeff Lauderdale

Record Part 3@28:46

**Subject/Description:** Governor’s budget

**Attachment:** none

**Information:**

General Fund Reduction Alternatives

- Eliminate Liquor Profits Sharing
- Eliminate Liquor Excise Sharing
- Eliminate Rural County Economic Development Sales Tax Credit
- Fund Economic Development organizations on a competitive grant basis
- Eliminate County Criminal Justice
- Reduce County Criminal Justice funding

**Subject/Description:** FWSD

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**Attachment:** none

**Information:** Freeland Sewer and Water District vouchers will be coming forward for payment with adjustments. Elaine Marlow will include a letter with the payment explaining the adjustments.

**Chairman's Agenda**  
**Summary Minutes**

The County Commissioners met during Chairman's portion of Work Session on Wednesday, November 2, 2011, at 1:55 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

**County Commissioners:** **Angie Homola, Chair** **Staff: Pam Dill**  
**Helen Price Johnson, Member**  
**Kelly Emerson, Member (via teleconference on Camano)**

**Staff Present:** Elaine Marlow, Bill Oakes, Carla Waite, Donna Keeler, Dave Bonvouloir, Janet Hall, Gynon Nash, Jerry Mingo, Dan Sherk

**Others Present:** Cathy d'Almeida

Record Part 3@43:00

**Subject:** Island County Greenhouse Gas Emissions Inventory and Resource Conservation Plan



**Attachments: Power Point**

**Proposed Action:** Presentation by Cathy d'Almeida on the Island County Greenhouse Gas Emissions Inventory and Resource Conservation Plan.

**Follow-up:** Discuss next steps at the 11/22/11 work session.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

\_\_\_\_\_  
Angie Homola, Chair

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Helen Price Johnson, Member

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Kelly Emerson, Member

ATTEST:

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Elaine Marlow, Clerk of the Board